



Residential Roofing Repair Technician Job Description

Phelps Brothers Roofing is seeking a dedicated **Residential Roofing Repair Technician** to join our team. We are a family-owned and operated roofing company with over 45 years of experience. In this role, you will visit multiple repairs to assess, diagnose, and repair the issue. You will ensure the highest level of quality, customer satisfaction, while upholding our company values. We look forward to meeting our next team member!

Qualifications:

- 3+ years of roofing/construction experience
- Valid driver's license
- Excellent communication with clients
- Must be able to work independently with minimal supervision
- Must be motivated, detail oriented, and punctual

Responsibilities: The repair technician will:

- Visit multiple properties each day in a company vehicle
- Communicate with homeowners prior to visit
- Properly inspect and diagnose the issue
- Properly repair the issue to the highest standards
- Take detailed notes that can be relayed to our office staff. The information relayed will be used to create estimates/invoices for each client.
- You will work independently and must be punctual and motivated
- Use our CRM software to view your daily schedule and upload proper documentation
- Uphold company values throughout the entire process while being respectful and personable to clients

Benefits:

- 401(k) matching
- Health Insurance
- Paid time off
- Vacation and sick time
- Paid Holidays
- Opportunities for advancement
- Professional development assistance

Compensation package:

- Hourly pay
- Overtime after 8 hours
- \$25.50 - 35.50 + based on experience



Schedule:

- 8 hour shift
- Full Time
- Monday to Friday
- Overtime

Shop Location:

1222 Route 9 Castleton-on-Hudson, NY 12033.